

**London Borough of Harrow**

**CABINET FORWARD PLAN ( 1 October 2010 - 31 January 2011 )**

**MONTH:- October**

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

**A Key Decision is a decision by the Executive which is likely to:**

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
<b>OCTOBER</b>						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Year Ahead Statement	To approve the Framework for the development of the new Corporate Plan and MTFS for 2010/11 to 2012/13	Cabinet	7 October 2010	Councillor Bill Stephenson  Tom Whiting, Assistant Chief Executive mike.howes@harrow.gov.uk Tel: 020 8420 9637	Consultation on priorities to be carried out in the autumn	None
Grant Appeals	Approval of grant appeals	Cabinet	28 October 2010	Councillor Rekha Shah  Kashmir Takhar, Head of Community Development kashmir.takhar@harrow.gov.uk Tel: 020 8427 9245	None	Minutes of the Grants Advisory Panel meeting held on 29 July 2010
Risk Management Strategy and Position Statement	Approve the risk management strategy	Cabinet	28 October 2010	Councillor Graham Henson  David Ward, Divisional Director, Audit and Risk david.ward@harrow.gov.uk	None	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				Tel: 020 8424 1781		
Revised Local Development Scheme	Approve the revised Local Development Scheme for submission to the Mayor of London	Cabinet	28 October 2010	Councillor Keith Ferry  Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6083	Submission of revised LDS to the Mayor of London for formal approval	Current published Local Development Scheme (November 2007)
WLWA - Waste Procurement: Site Assessments Report	To approve the inclusion of the Council depot and Civic Amenity site in the proposed WLWA procurement as possible sites for development as waste facilities	Cabinet	28 October 2010	Councillor Phillip O'Dell  John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk Tel: 0208 424 1779	None	WLWA Paper - 13 July 2010
WLWA - New Levy Mechanism and LATS Trading Policy	To approve the proposed new pay-as-you-throw levy mechanism and LATS	Cabinet	28 October 2010	Councillor Phillip O'Dell  John Edwards, Divisional Director,	None	WLWA Paper - 13 July 2010

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
	Trading Policy			Environmental Services andrew.baker@harrow.gov.uk Tel: 0208 424 1779		
Compulsory Purchase Orders (CPO's) for the Rayners Lane Estate and Mill Farm Close	To obtain authority to make Compulsory Purchase Orders for the Rayners Lane estate and Mill Farm Close to ensure that the regeneration and redevelopment programmes can proceed to the timescales agreed with the Council and residents	Cabinet	28 October 2010	Councillor Bob Currie  Alison Pegg, Development Manager alison.pegg@harrow.gov.uk Tel: 020 8424 1933	Estate residents have been involved in extensive consultation over a number of years to agree redevelopment proposals. For leaseholders on both estates this has included the reasons for needing to make a CPO. When making a CPO there is a timescale to formally advertise and consult with objections being registered by the Secretary of State	Cabinet Report 16 March 2006: Compulsory Purchase Order for the Rayners Lane Estate.  Cabinet Report 18 March 2010: Mill Farm Close Regeneration Proposal.

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Climate Change Strategy and Carbon Reduction Commitment - Annual Review	To note progress and agree new three year Action Plan for the Climate Change Strategy; To note the progress on registering and preparing for the CRC; and To note the actions that need to be developed in response to the CRC.	Cabinet	28 October 2010	Councillor Philip O'Dell  John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk Tel: 0208 424 1779	None	None
Libraries - Radio Frequency Identification (RFID) - Full Business Case	To proceed with the implementation of the proposals within the Libraries (RFID) Business Case	Cabinet	28 October 2010	Councillor Rekha Shah  Brendon Hills, Corporate Director, Community and Environment Services jim.marsh@harrow.gov.uk Tel: 020 8420 6776	Trade Unions – 20 day consultation as per CSB agreed 'Protocol for Change'  Staff Consultation – 6 weeks from 20 September	Outline and Full Business Cases

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Streets and Grounds Maintenance Full Business Case	To proceed with the implementation of the proposals within the Streets and Grounds Maintenance Business Case	Cabinet	28 October 2010	Councillor Phillip O'Dell  Brendon Hills, Corporate Director, Community and Environment Services jim.marsh@harrow.gov.uk Tel: 020 8420 6776	Trade Unions – 20 day consultation as per Corporate Strategy Board agreed 'Protocol for Change' Staff Consultation – began 30 <sup>th</sup> August	Outline and Full Business Cases
<b>NOVEMBER</b>						
West London Waste Plan - Proposed Sites and Policies Consultation Document	Approve the West London Waste Plan – Proposed Sites and Policies for statutory public consultation	Cabinet	18 November 2010	Councillors Keith Ferry and Phillip O'Dell  Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Public consultation on the issues and options document took place in February – March 2009	Summary of responses to Issues and Options consultation. The findings of the Site Assessment
Future Organisation of Longfield Infant	Determination of statutory proposals	Cabinet	18 November 2010	Councillor Brian Gate	The outcome of the consultation on the	Report to Cabinet 15 July 2010

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
School and Longfield Junior School				Heather Clements, Director of Schools, Quality Assurance and Commissioning chris.melly@harrow.gov.uk Tel: 020 8420 9270	proposals was reported to Cabinet in July 2010. Further opportunity for representations during the statutory notice period.	
<b>DECEMBER</b>						
Draft Capital Programme 2010/11 - 2012/13	To approve the draft capital programme	Cabinet	15 December 2010	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None
Draft Revenue Budget 2010/11 - 2012/13	Approve the draft revenue budget, including the schools budget	Cabinet	15 December 2010	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk	Consultation plan to be included in the report	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				Tel: 020 8420 9269		
Draft Housing Revenue Account 2011/12 - 2013/14	Approve the draft HRA	Cabinet	15 December 2010	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	Some consultation with a variety of stakeholders to be undertaken	None.
Council Tax Base	Approve the tax base for 2010/11	Cabinet	15 December 2010	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk Tel: 020 8420 9269	None	None
Single Equalities Scheme	Approval of the Scheme	Cabinet, Council	15 December 2010	Councillor Graham Henson  Alex Dewsnap, Divisional Director, Partnership, Development and	Consultation with Members, staff and the public to be carried out	Current Single Equalities Scheme, Legislation, Service Plans



Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				Performance mohammed.ilyas. harrow.gov.uk Tel: 020 8424 1322		
Future organisation of Elmgrove Infant School and Elmgrove Junior School	Determination of statutory proposals	Cabinet	15 December 2010	Councillor Brian Gate  Heather Clements, Director of Schools, Quality Assurance and Commissioning chris.melly@harrow.gov.uk Tel: 0208 420 9270	The outcome of the consultation was reported to Cabinet in July 2010. Further opportunity for representations available during the statutory notice period.	Report to 15 July 2010 Cabinet
<b>JANUARY</b>						
Development Plan - Core Strategy pre-submission Document	Approve the Core Strategy pre-submission document for statutory public consultation	Cabinet, Council	13 January 2011	Councillor Keith Ferry  Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Formal consultation to be undertaken in accordance with the standards set out in Council's adopted Statement of Community	Revised Local Development Scheme, LDF – Evidence Base Studies, Sustainable Communities Strategy, Sustainability Appraisal – Draft

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					Involvement and the guidance produced by the Planning Inspectorate for Regulation 27 consultation	Environmental Report, Core Strategy Preferred Options (Nov 2009), Consultation Responses Report, Equalities Impact Assessments
Collection Fund	To approve the Collection Fund position	Cabinet	13 January 2011	Councillor Bill Stephenson  Myfanwy Barrett, Corporate Director, Finance jennifer.hydari@harrow.gov.uk Tel: 0208 424 1527	None	None

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Acting Senior Professional - Democratic Services on telephone no. 020 8424 1881 or by email:

[daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk)

## CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	Mrs Rekha Shah	50 Courtfield Avenue HARROW HA1 2LB	Group Office: (020) 8424 1897 Home: (020) 8427 0341	Email: rnshah@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Home: (020) 8864 4934	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Group Office: (020) 8424 1897 Home: (020) 8864 9990	Email: graham.henson@harrow.gov.uk
Planning, Development and Enterprise	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Group Office: (020) 8424 1897 Home: 07922 227147	Email: keith.ferry@harrow.gov.uk
Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Group Office: (020) 8424 1897 Home: (020) 8863 2372 Mobile: 07812 028741	Email: thaya.idaikkadar@harrow.gov.uk
Schools and Colleges	Brian Gate	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07939 540412	Email: brian.gate@harrow.gov.uk